jk"Vh; iks|kfxdh l &Fkku] mRrjk[k.M national institute of technology, uttarakhand

Ref. ∧	lo			D	ate:		
<u> </u>	REQUEST FOR SETTLE	MENT OF SPI	ECIAL (CASH PACKAGE	IN LIE	EU OF LTC	
	EL Encast	nment along wit	th LTC f	are LTC fare	only		
Name	·			Em	p. Code	e:	
Desigr	nation:			Basic Pay	& Matr	ix:	
Dept./	Section:	Date	of Joi	ning:			
LTC C	office Order No.NITUK/Estt./	/LTC/045/			Date:	/ /20	
	al Cash Package in lieu of LTC		r of		Duto.	, , , , , , , , , , , , , , , , , , , ,	
-	ue for Hometown/All India			INO			
No. of settlement(s) submitted till date for availing Special Cash Package of LTC							
Wheth	ner LTC <mark>fare ad</mark> vance drawn, if	₹					
Wheth	ner a <mark>mount</mark> for EL encashment	drawn, if yes, state	e the amo	unt & date	₹		
LTC fa	are <mark>again</mark> st the numbe <mark>r of de</mark> pe	ndent family memb	ber(s) or/a	and self	J		
Total	expenses incurred in this claim			(0)	₹		
	reimbursement received from p	revi <mark>ous claim & da</mark>		- 2	₹	4	
S. No.	Bill/Invoice No. & date	Amount	S. No.	Bill/Invoice No. &	date	Amount	
1.		₹	11.		W	₹	
2 <mark>.</mark>		₹	12.		72	₹	
3 <mark>.</mark>		₹	13.		9	₹	
4.		₹	14.		UH	₹	
5.	1 7	₹	15.			₹	
6.	2	₹	16.		6	₹	
7.		₹	17.			₹	
8.		₹	18.			₹	
9.	6505111	₹IT\$	19.	J. 1		₹	
10.	3 04	₹	20.	d. 1d8		₹	
NOTE	: If required, please enclose	separate sheet.	TOTAL		₹		

- i) I declare that the particular furnished above are true and correct to the best of my knowledge. The above mentioned bills/invoices towards purchase or availing goods and services carrying a GST rate of not less than 12% from GST registered Vendors/Service providers through digital mode indicating clearly the GST number and the amount of GST paid.
- ii) I undertake that I or my spouse has not claimed this reimbursement from any other source and will not claim the same in future.
- iii) I further declare that in the event of any change in the particulars given above which affect my eligibility for reimbursement of Special LTC Cash package, I undertake to refund the entire amount.
- iv) Unutilized advance of LTC fare and EL encashment shall attract the penal interest as per LTC norms.

Forwarded to Establishment

FOR ESTABLISHMENT SECTION USE ONLY

a)	LTC Office Order No.N	IITUK/Estt./	/LTC/04	1 5/		Date: /	/20
b)	The Special Cash Pacl	kage in lieu of	LTC is adm	issible for th	e year of		
c)	50% of LTC fare adva	nce: ₹	g	ranted on			
d)	Earned Leave encashr						
e)	Total dependents inclu	uding employee	e are admis	sible for this	package:	•	
f)	Amount admissible (p	er person) for I	LTC fare: ₹_				
g)	Deemed LTC fare of de	ependent or/ar	nd self (e*f):	: ₹			
h)	Three times of notional	ıl fare (g *3): ₹	F \	·			
i)	Total amount (LTC far	e & EL encash	ment) relea	sed (c+d): ₹	: 	•	
j)	The calculation of LTC	cash package	is as follow	vs:			
	Mandatory expenditure components Deemed LTC Fare (i)-h Mandatory expenditure components Earned Leave Encashment Amount (ii)-d	iii (i+ii)	Actual expenses incurred in this claim (iv)	Previous expenditure (v)	Total expenditure vi (iv+v)	Reduced actual expenditure vii (vi-ii)	LTC fare admissible for reimbursement viii (vii÷3)
		" CACO	51 6	التح		YA	
L					100		
LΔ	Total amount admissil		=				
k)	Total amount admissil			······································			
1)	Shortfall amount of m	andatory exper	nditure [g-j(
1)		andatory exper	nditure [g-j(₹		
1)	Shortfall amount of m	andatory exper	nditure [g-j(₹		
l) m)	Shortfall amount of ma Total amount payable	andatory exper	nditure [g-j(v	nent [k-(i-l)]:	1	al ele	
l) m)	Shortfall amount of m	andatory exper	nditure [g-j(v		1	Asstt./Dy. R	Regist <mark>rar (</mark> Estt.)
l) m)	Shortfall amount of ma Total amount payable	andatory exper	nditure [g-j(v	nent [k-(i-l)]:		Asstt./Dy. R	egis <mark>trar (</mark> Estt.)
l) m) Jun	Shortfall amount of marting amount payable for Assistant (Estt.)	/recoverable a	nditure [g-j(v fter adjustn Superinten	nent [k-(i-l)]	SE ONLY	S.	E
l) m) Jun	Shortfall amount of marting amount payable for Assistant (Estt.)	recoverable a FOR ACC 50% of LTC fai	nditure [g-j(vertical file) file from the file for the file file for the file for	nent [k-(i-l)]: dent (Estt.) ECTION US; EL Enca	SE ONLY shment: ₹	S.	E
l) m) Jun a) T	Shortfall amount of martine Total amount payable ior Assistant (Estt.)	FOR ACC	Superinten COUNTS S re: ₹	nent [k-(i-l)]: dent (Estt.) ECTION US; EL Enca	SE ONLY shment: ₹	S.	E
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l) m) Jun Jun To) T c) A	Total amount payable ior Assistant (Estt.) otal amount released: 5 otal expenditure incurre mount admissible for re hortfall amount of man	FOR ACC faired in this claim eimbursement datory expending and according to the control of the c	Superinten COUNTS S re: ₹ including [j (ii+viii]: iture [g-j(vii	nent [k-(i-l)]: dent (Estt.) ECTION US ; EL Enca previous clai	SE ONLY shment: ₹ m: ₹	S.	E
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Registrar Director